

Title of Item	Name of Officer or organisation	Date of Meeting	Action required	Notes
National Outcomes for LLF		Discussed October 09	Await National Outcomes	Fiona Meyers from NHS appointed to conduct 3 year study of new Act to include the role of Boards and Forums – outcomes could not be set until this had been completed
Promotion of LLF	Council	Discussed Joint Meeting Nov 09  19 July 2011	Arrange with New Communications Manager	New Communication Manager in post – discussion with Chair to be set up  Noted that it may be appropriate to promote the work of the LLF to the new Licensing Board in May 2012
Local Licensing Forum Conveners	LLF	27 October 2010  19 July 2011	Convener to set up meeting with other Forums with a view to having some consistency within the roles of forums.  Charles to discuss with Linda Bowie the possibility of a central Local Licensing Forum	Noted that there was a central Forum for LSOs.
Alcohol Focus Scotland	Committee Services	27 October 2010  19 July 2011	Agenda item “Alcohol Focus Scotland” to be added to agenda for future meetings and responses reported back to AFS.	Charles been in discussion with Linda Bowie and anticipated visit to October meeting (17/05/11)  Noted that Linda had given no firm commitment to attend October 2011 meeting – Charles to contact her

<b>Educational DVD – Don't make the same mistakes we did</b>	<b>Young Scot</b>	<b>25 January 2011</b>	<b>DVD to be shown at a future meeting of the Forum</b>	<b>Noted that funding of £1050 needed to continue production (17/05/11)</b>
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